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**TITLE:** Project Manager/Engineer

**DEPARTMENT:** Engineering

**LOCATION:** Kansas City, KS or Parsons, KS

**REPORTS TO:** Engineering Manager – Project Management Group

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### POSITION DESCRIPTION

This dual function role ensures Magnum Systems' projects activities run smoothly by managing each accepted order from sales kickoff through installation. This includes learning all Magnum Systems and our industries product offerings inside and out as you will lead existing machine design modifications and/or layouts utilizing our internal CAD dept to achieve all desired results. This position requires a high demonstration of expertise in clear communication, order entry, layout/design concepts, time management, engineering, and organizational skills. This position will work closely with CAD, field sales, inside sales, finance, production, vendors, and customers. Must be able to handle multiple projects simultaneously. Must be willing to travel as needed. Reports to the Engineering Manager – Project Management Group.

### DUTIES & RESPONSIBILITIES

- Coordinate kickoff meeting with sales person and any “needed” personnel before acceptance of Customer Purchase Order and/or Order Entry.
- When sales has successfully acquired and communicated all information satisfactory of order acceptance, Project Manager is responsible for entering order, and then communicating all timelines with customer, drafting/design, finance, vendors and operations.
- Manage and report on status of projects, communication with customer, identified obstacles and vendor lead times in a timely manner to Engineering Manager – Project Management Group.
- Maintains quality control and consistency of layouts, vendor choices, and customer expectations.
- Pre sales engineering/estimating and test lab support to assist sales in validating project technical deliverables.
- Pre/post sales site visits when required.
- Will balance multiple projects as directed by Engineering Manager – Project Management Group.

### IMPORTANT QUALITIES

- Mechanical aptitude with critical thinking skills. Able to proactively identify needs, predict obstacles, assess solutions and communicate importance of accountability.
- Interpersonal skills. Must work closely with other departments, employees, customers, and vendors. *Listening and providing an environment for open communication from all levels is critical.*
- Detail Oriented. Understands that everything that leaves our facility is a representation of the employees, company, and reputation. Drawings, written, verbal, etc. Must have concept of “the big picture” when it comes to internal changes of policy or procedure.
- Experience in Pneumatic Conveying, Material Handling and/or Packaging a plus.
- Practical experience with 3D Inventor or similar 3D CAD application a plus.
- Deadline oriented for deliverables and overall timeline coordination.
- Continuous education driven. Looking to improve every day and leading by example.

### EXPERIENCE/KNOWLEDGE

BA/BS in engineering or related discipline preferred. Minimum of 4 years progressive experience in project management in packaging and/or processing manufacturing environment or equivalent.

***THE PEOPLE, PARTS AND SYSTEMS THAT KEEP THE LINE MOVING.***

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